



# **BUICK CLUB OF AMERICA**

P.O. Box 401927 • Hesperia, California • 92340-1927

Buick Club of America

## **BOARD OF DIRECTORS MEETING MINUTES**

California Credit Union League  
Pomona, California  
January 18, 1997

### **1.0 CALL TO ORDER**

A MEETING OF THE BOARD OF DIRECTORS (hereinafter the Board) was called to order at 12:20 p.m., January 18, 1997, by Al Eichelberger, President. Terry Dunham, Vice President, served as Secretary.

Future Board Meetings are set:

March 22, 1997  
10:00 a.m. at the Sloan Museum  
1221 East Kearsley Street,  
Flint, Michigan

May 3, 1997  
11:00 a.m. at the California Credit Union League  
2350 S. Garey Avenue, Pomona, California 91766

Officers and Directors Present:

Al Eichelberger, President  
Terry Dunham, Vice President  
Lyle Marshall, Treasurer  
Bruce Andren, Director  
Ron DeGroff, Director  
Carol Derbin, Director  
Dick Bury, Director

A quorum was present. Secretary Bill Anderson and Director Dick Schoppe were absent. Acting as Anderson's proxy was BCA member Bill Schoening. Acting as Schoppe's proxy was BCA member Helen Hutchings.

Attending the meeting were Val Ingram, Office Manager, Chuck Koch, The Buick Bugle Editor, and BCA members Ed Ingram and Dorran Smith.

### **2.0 APPROVAL OF MINUTES**

The draft of the Minutes of the November 23, 1996 Board Meeting was reviewed. The following corrections were made; (Words removed are in quotes)

Page 3 -- Editors Report -- The statement "Editor Chuck Koch" reported that a computer technician" was revised to read,



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**Office Manager Val Ingram** reported

Page 4 -- The words "for Stutz" were revised to read,  
**on Stutz**

**Page 5, 5.0 TREASURERS REPORT**

The words "prepared by BCA's accountant" was revised to read,  
**prepared by BCA's CPA Joel Gauthier**

**Page 5 ACCOUNTANT'S SPECIAL REPORT**

The paragraph "Accountant Joel Gauthier, having completed the examination of BCA financial management practices authorized at the September meeting of the Board, reported to the Board. He noted that his examination did not conform to the strict requirements of an audit, he had examined those matters which an audit would address. This approach, he noted, saved BCA considerable expense." is changed to,

**CPA Joel Gauthier, who specializes in non profit organizations, having completed the examination of BCA financial management practices authorized at the September Board meeting, reported to the Board. He noted that his examination did not conform to the strict requirements of an audit, per the Board's direction. He examined those matters which an audit would address. This approach, he noted, saved BCA considerable expense.**

Page 10

"The Host Committee" is changed to,

**The Host Meet Committee**

**Page 13 - 15.0 HEARTLAND REGIONAL**

**Since the Board does not approve dates for Regional Meets, Secretary Anderson is requested to review the tapes from the previous meeting for clarification of item 15.0.**

**Page 14 - Keith Bleakney, Director Appalachian Chapter, is changed to read,**

**A telephone request from Keith Bleakney and a written request from Fay Lewis, both members of the Appalachian Chapter, was handled by Chapter Coordinator Carol Derbin.**

With the foregoing changes incorporated, the Board acted to approve the minutes to the November 23, 1996 meeting.

RESOLVED -- The Minutes of the Board of Directors Meeting of November 23, 1996 are approved as amended.

Motion by: Terry Dunham  
 Second by: Carol Derbin

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Vote: Yes: 6, No: 0, Abstain : 2.

A discussion as to the style and format currently used by the BCA Secretary to record meeting minutes took place.

RESOLVED-- The Board will carry over to the March meeting, suggestions for the secretary to change the style and format for the BCA Board meeting minutes.

Motion by: Terry Dunham  
 Second by: Dick Bury  
 Vote: Yes 7, No: 0 Abstain: 1

### 3.0 TREASURERS REPORT

Treasurer Lyle Marshall presented financial statements for the BCA as of November 30, 1996.

RESOLVED -- Treasurer's Report is accepted as presented.

Motion by: Terry Dunham  
 Second By: Carol Derbin  
 Vote: Yes: 8 No: 0

### 4.0 OTHER BCA FINANCIAL MATTERS

A discussion as to the financial instruments the BCA now uses as investment vehicles took place. Suggestions were made as to the advisability of moving a portion of the BCA's invested funds into a financial instrument with a higher rate of return.

RESOLVED - The BCA's investment in the Fidelity Spartan Limited Maturity Government fund, shall be moved into Fidelity's Money Market Fund, in order to protect the principal of the BCA's investment, pending the results of the Financial Committee's report and recommendations for future investment.

Motion by: Lyle Marshall  
 Second by: Carol Derbin  
 Vote: Yes: 7 No: 0 Abstain: 1

RESOLVED - Fidelity will be contacted and the necessary forms will be obtained to up date the required signature authorization to reflect the current BCA Treasurer.

Motion by: Bruce Andren  
 Second by: Dick Bury  
 Vote: Yes 7 No: 0 Abstain 1

RESOLVED --Ed Ingram is authorized to move \$50,000 from the BCA savings account into a three month certificate of deposit. The financial committee shall, prior to the March Board meeting, make recommendations for future investment of these funds.

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Motion by: Lyle Marshall  
 Second by: Bruce Andren  
 Vote: Yes 7 No: 0 Abstain: 1

Bruce Andren presented information relative to the possibility of moving the BCA checking account from The Bank of America to The Union Bank of California.

RESOLVED -- The financial committee shall investigate the possibility and the advisability of changing financial institutions for the BCA checking and investment accounts, and shall report their findings to the Board prior to the March Board meeting.

Motion by: Terry Dunham  
 Second By: Carol Derbin  
 Vote: Yes 7 No: 0 Abstain 1

#### 5.0 OFFICE MANAGERS REPORT

Office Manager Val Ingram reported on recent financial activity and deposits. Her financial report summary follows;

	<u>November 1996*</u>	<u>December 1996*</u>
New Members-	91	64
Renewals-	480	478
Stockroom sales-	\$276.00	\$43.00
Returned items-	0	\$100.00
Misc.	0	0
Total Deposits-	<u>\$20,481</u>	<u>\$18,465</u>

\*Figures include all cash, credit cards and checks received

Office Manager Ingram will respond to a letter from Rainer Hausgen of Germany. Mr. Hausgen had outlined details of a Buick enthusiast group located there. Paper work relative to listing the organization as an "other recognized Buick Club" by the BCA, will be sent.

It was further reported that the facility being constructed by Ed and Val on the Ingram's property, is nearing completion. It is the Office Manager's hope that she will be able to move the BCA office operations into the new facility by the end of January.

RESOLVED -- The Office Manager's report is accepted as presented.

Motion by: Terry Dunham  
 Second by: Carol Derbin  
 Vote: Yes 8 No: 0

Office Manager Ingram also asked for the Board's opinion on the spending of \$30.00 to take out an extended warranty for the credit card machines owned by the BCA.

Information regarding the activities of the Communist Party of the United States of America (CPUSA) is being furnished to you for your information.

The information contained in this report is based on the confidential sources and methods of the Federal Bureau of Investigation (FBI) and is not to be disseminated outside the Bureau.

Very truly yours,  
Director

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RESOLVED -- The Office Manager is approved to investigate the desirability of spending \$30.00 to extend the warranty on the credit card machines owned by the BCA and is authorized to expend this amount if deemed appropriate.

Motion by: Schoppe's proxy  
Second: Terry Dunham  
Vote: Yes: 7 No: 0 Abstain: 1

## 6.0 ADDITIONAL BCA INSURANCE COVERAGE

A presentation was made by Board member Bruce Andren concerning the BCA insurance policy which is currently in effect. For an additional \$138.00 a year, a dishonesty bond covering board members, the office manager, and the Bugle editor, will protect the BCA to a maximum of \$300,000. Director Andren has made the necessary arrangements to provide this additional coverage with J.C. Taylor Insurance, as directed by the board at the November Board meeting. Expense authorization for this coverage was also authorized by the Board at the November Board meeting.

## 7.0 EDITORS REPORT

Editor Chuck Koch reported that the Bugle is currently under its expense budget. Editor Koch further reported that the copier in his office has been repaired at a cost of \$168.00. It was further reported that printing bid specifications have been sent out to five different printers. Four responses have been received.

A committee to evaluate and submit recommendations for action on these four bids by the March Board meeting, was appointed by President Eichelberger. The committee consists of Lyle Marshall, Al Eichelberger, Terry Dunham and Editor Koch.

RESOLVED -- The Editor's report is accepted as presented.

Motion by: Lyle Marshall  
Second by: Carol Derbin  
Vote: Yes 8 No: 0

## 8.0 CHAPTER COORDINATOR'S REPORT

Director Derbin (Chapter Coordinator) stated that it had been reported to her that the Central Valley Chapter in California has disbanded, there were no moneys in its treasury, and the charter granted by the BCA could not be located for return.

## 9.0 REGIONAL COORDINATOR'S REPORT

Director DeGroff (Regional Coordinator) stated that he had no information to report at this time.

## 10.0 GENERAL EXEMPTION NUMBER APPLICATION

President Eichelberger pointed out that the ability of the BCA to finalize the necessary paper work with the IRS, and to complete the GEN application, was hindered by a lack of activity on the part of one of the regions. In order to allow completion of this project, President Eichelberger appointed BCA member Dorran Smith, who is a member of the

region, and Director Ron DeGroff, as interim co-directors. Dorrn Smith's address will be used to complete the application. This action and appointment will allow the completion of the paper work.

It was further pointed out by President Eichelberger that CPA Joel Gauthier had raised the possibility that it might not be advisable to proceed further with the GEN application.

RESOLVED -- Vice President Terry Dunham is authorized to contact Joel Gauthier to determine the advisability of proceeding further with the GEN paper work.

Motion By: Bruce Andren  
Second by: Carol Derbin  
Vote: Yes: 7 No: 0 Abstain 1

RESOLVED -- Further movement on the application for a GEN by the BCA will be based on the recommendation of CPA Joel Gauthier.

Motion by: Bruce Andren  
Second: Carol Derbin  
Vote: Yes 7 No: 0 Abstain 1

President Eichelberger asked that the meeting minutes reflect the thanks of the BCA Board to Helen Hutchings for her efforts to obtain the information necessary to complete the GEN program and paperwork for the BCA.

#### 11.0 NATIONAL MEET GUIDELINES

Director Ron DeGroff reported that the national meet guidelines are currently being completed, with the original draft consolidated with the comments from several other board members. Former BCA President Bill Biche intends to attend the Flint Board meeting in March, and will be present there at that time. Ron DeGroff will mail copies of the guidelines to Board members prior to the March meeting.

#### 12.0 MARCH BOARD MEETING - FLINT, MICHIGAN

Vice President Terry Dunham reported on the Sloan archive and museum proposal. An architect's rendering of the proposed building and lay out was displayed. Changes to the Board's itinerary for that weekend were also noted. All Board members attending the meeting were asked to supply flight numbers and arrival and departure times so that arrangements could be made with Del Cutter of the Buicktown chapter to coordinate transportation.

#### 13.0 HONORARY BCA MEMBERSHIPS

President Eichelberger suggested that the BCA recognize outgoing Buick Motor Division General Manager Ed Mertz and incoming General Manager Bob Coletta with honorary lifetime memberships in the BCA.

RESOLVED-- Mr. Ed Mertz and Mr. Bob Coletta will be given honorary lifetime memberships in the Buick Club of America, in recognition for their many years of continued support and cooperation with the BCA. A letter thanking Mr. Mertz and Mr. Coletta for their support and cooperation, and advising them of the recognition bestowed upon them by the BCA, will be sent and signed by President Eichelberger and Vice President Dunham.

THE UNITED STATES OF AMERICA  
DEPARTMENT OF JUSTICE

IN SENATE, January 1, 1954

REPORT OF THE COMMISSION ON THE ORGANIZATION AND ADMINISTRATION OF THE FEDERAL BUREAU OF INVESTIGATION

COMMISSION ON THE ORGANIZATION AND ADMINISTRATION OF THE FEDERAL BUREAU OF INVESTIGATION  
REPORT OF THE COMMISSION

U.S. GOVERNMENT PRINTING OFFICE: 1954

THE FEDERAL BUREAU OF INVESTIGATION IS A DIVISION OF THE DEPARTMENT OF JUSTICE

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Motion by: Terry Dunham  
Second by: Dick Bury  
Vote: Yes 8 No: 0

#### 14.0 BY LAW CHANGE --

At the September Board meeting, the Board agreed to change the deadline for the mailing of National Board election ballots as specified in Article IV-Directors, Section 6, of the BCA by laws. This change was publicized in both the September minutes and the December President's message carried in the Bugle. The change is marked in bold and underlined.

"Ballots, to be valid, must be marked for no more than the exact number of candidates as indicated on the ballot and returned by mail postmarked by **JUNE 1.**"

RESOLVED -- The change to Article IV, Section 6 of the BCA by laws change shall be adopted as printed.

Motion by: Dick Bury  
Second: Carol Derbin  
Vote: Yes: 7 No: 0 Abstain: 1

#### 15.0 MEMBERSHIP SURVEY

A discussion and review of the general membership survey prepared by Secretary Anderson took place. Suggested changes were noted by the board and are to be forwarded to Secretary Anderson for inclusion in the final draft. Charges to print and mail the survey will be approximately \$1050.00.

RESOLVED -- The general membership survey is approved as amended and will be sent out with the mailing of the BCA Roster.

Motion by: Carol Derbin  
Second by: Terry Dunham  
Vote: Yes: 7 No: 1 Abstain 0

RESOLVED -- \$1050 is approved by the Board to print, package and mail the 1997 general membership survey with the 1997 BCA Roster as a supplement to the March Bugle. Account number 5641 is to be charged with this expense.

Motion by: Terry Dunham  
Second by: Bruce Andren  
Vote: Yes 8 No: 0 Abstain: 0

#### 16.0 HEARTLAND REGION LOGOS

The Heartland Region logo was presented and was discussed by the board.

RESOLVED -- The Heartland Region logo is approved as submitted and will be included on the cover of the 1997 BCA roster.

A second logo for use at the 1998 Heartland Regional meet was presented by the Cream City Chapter, and was discussed by the Board.

1. The first section of the report  
describes the general situation  
of the country in 1950.

2. The second section discusses  
the economic development  
of the country during the  
period 1950-1955.

3. The third section deals with  
the social and cultural  
aspects of the country's  
development.

4. The fourth section contains  
concluding remarks and  
recommendations.

5. The fifth section provides  
a summary of the findings  
of the study.

6. The sixth section discusses  
the political situation  
of the country.

7. The seventh section deals  
with the international  
relations of the country.

8. The eighth section contains  
a list of references.

9. The ninth section discusses  
the methodology of the study.

10. The tenth section provides  
a detailed analysis of the  
data collected.

11. The eleventh section discusses  
the implications of the study.

12. The twelfth section contains  
a list of appendices.

13. The thirteenth section provides  
a summary of the findings  
of the study.

14. The fourteenth section discusses  
the limitations of the study.

15. The fifteenth section provides  
a final conclusion.

RESOLVED -- The logo for the 1998 Heartland Regional meet is approved as submitted by the Cream City Chapter.

Motion by: Carol Derbin  
 Second: Dick Bury  
 Vote: Yes: 8 No: 0

#### 17.0 GREAT LAKES REGIONAL LOGO

A 1997 Great Lakes Regional logo was submitted by the North East Ohio Chapter and was discussed by the board.

RESOLVED-- The 1997 Great Lakes Regional logo is approved as submitted.

Motion by: Terry Dunham  
 Second: Lyle Marshall  
 Vote: Yes 7 No: 0 Abstain: 1

#### 18.0 MEMBER CORRESPONDENCE

A discussion of a letter from BCA member Lou Licato on the subject of honorary chapter memberships took place. The following Bylaw amendments were proposed for Board action at the 1997 May Board meeting; (Proposed changes are in bold)

RESOLVED: Article 7, **CHAPTERS**; Section 3 of the Bylaws of the Buick Club of America are revised as follows; All members of a chapter must also be members of the BCA and on ceasing to be members of the BCA shall automatically cease to be members of the Chapter. **A Chapter may award Honorary Memberships to those individuals they wish to honor for special or meritorious service. Honorary chapter members who are not BCA members, shall not be accorded the privileges provided by national BCA membership.**

Motion by: Schoppe's Proxy  
 Second by: Carol Derbin  
 Vote: Yes: 7 No: 0 Abstain: 1

RESOLVED: -- Article 8 **DIVISIONS**; Section 3 of the Bylaws of the Buick Club of America are revised as follows; All members of a Division must also be members of the BCA and on ceasing to be members of the BCA shall automatically cease to be members of the Division. **A Division may award honorary memberships to those individuals they wish to honor for special or meritorious service. Honorary Division members who are not BCA members, shall not be accorded the privileges provided by national BCA membership.**

Motion by: Schoppe's proxy  
 Second by: Carol Derbin  
 Vote: Yes: 7 No: 0 Abstain: 1

Correspondence from the following individuals and businesses was also reviewed and discussed by the Board;

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THE GREAT EASTERN LIFE INSURANCE COMPANY

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THE POLICY OF THE COMPANY

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John Biddle  
Susan A. Heilig  
Don Caithness  
Jim Jaeger (Board member Dick Bury will meet with BCA member Jaeger to discuss matters of mutual interest.)

#### 19.0 BCA APPROVED AFFINITY PHONE CARD

A letter from BCA member Stephen Lane was discussed, wherein he proposed having the BCA offer an affinity phone card.

RESOLVED -- Decision on a BCA affinity phone card will be tabled until the return of the general membership survey.

Motion by: Terry Dunham  
Second: Lyle Marshall  
Vote: Yes: 7 No: 0 Abstain: 1

#### 20.0 PRE WAR DATA SHEETS

A list of pre war data sheet volunteers was submitted by Chief Judge Mac Blair. It was noted by the Board that this project is moving along well.

Move to adjourn by Terry Dunham  
Second: Carol Derbin

Meeting adjourned at 7:50 p.m.

Respectfully submitted, Terry Dunham, Vice President



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