

## BCA Minutes from teleconference of 8/19/2020

All BOD members in attendance as well as Chapter Coordinator Roberta.

Secretary's report Jack. Moves to accept minutes of 7/15/2020, including addendum showing added cost for upgraded National meet issue of the Bugle and added costs for the roster. Rick Schick amended the minutes to include mention of him being added to the Finance Committee.

John restated the motion to include the amended copy of the minutes as well as the addendum.

Motion carried 7-0

Treasurer's report and Financial report. Jerry ; Jerry stated that the current P & L statement is too long and he will make changes to that going forward. He also mentioned that a prepaid expense of \$9,276 is an old entry and he would like to write it off. WE also have \$8,800 shown as outstanding checks. This entry is prior to 2020 He is assuming they are vouchers that were issued twice and he feels they are not valid ad would like to write those off also. Writing these off would be a gain and writing off the prepaid expense would be a loss. The actual difference would amount to a total loss of approximately \$300. We also have an entry of \$14,900 listed as deferred revenue. He will ask our CPA firm to investigate and adjust that to indicate the current amount.

Larry questioned the prepaid expense item. Mike indicated that it may have been an insurance policy or purchased trophies and medallions that were never expensed. The entry was sometime prior to 2008.

Jerry also wants to merge the National Meet Committee account and the BCA account. This will be a complex project because the NMC account has entries for several different meets all during one fiscal year. This is further complicated by all the refunds given back due to cancelling the 202 National Meet. The system will also change from being on a cash basis to an accrual . It will probably take about two months to complete the changes.

Jerry commented on our investments. He wants to get rid of our Key Bank account and transfer over to the Chase Bank account presently being used as the National Meet account. He also wishes to reduce the use of a debit card to pay expenses and revert to using checks. He would open a savings account at Chase and deposit all incoming funds in to that checking account and transfer to our checking account as necessary to pay expenses. That process would give the Club the advantage of accumulating some interest on our money.

Larry questioned the reconciliation of the debit card. Jerry indicated that all transactions are covered by a voucher, so that it would not matter if a check were written or the debit card were used, the paper trail would be the same. The finance committee will also serve as a back up to the treasurer.

Jerry moved to have the Treasurer's report and financial report accepted. Second was by Larry. Vote as 8-0 to accept.

Jerry moved to have our CPA firm Brent Gordon merge and reconstruct our records. Jack asked for a budget figure to do so. Jerry indicated , it would be around \$1,000. The motion was amended to have a maximum figure of \$1,500  
Larry seconded, The vote was 8-0 to accept.

Jerry moved to establish a savings account at Chase Bank  
Second by Larry. Vote was 8-0 to accept.

Jerry moved to withdraw \$100 from our account to activate the debit card and he would issue a personal check to repay the account.  
Larry seconded. Vote was 8-0 to accept

Jerry move to clean up the errors in the prepaid accounts and outstanding checks.  
Second by Rick Vote was 8-0 to accept.

Personnel report. Sid. Transition of Web site form Peter to Cornerstone is on time and moving smoothly . Change will be complete by Sept. 1<sup>st</sup>

SOP Committee. No items

Chapter Coordinator. John for Roberta He has contacted non responsive Chapters to inform them, they will be disbanded. Four Chapters indicated they wish to continue as Chapters. Non responsive Chapters have been removed from the Bugle. Roberta indicated we have to remove them from the Web site also. She will contact Cornerstone to have that done. She also indicated that Regional Chapters have to be updated.

National Meet Committee. John for Pat. Registration information for the National Meets has gone out to the membership. Elizabeth Lane has indicated that one program for both meets would be best.

Bugle Advisory Committee. Jack indicated that there will be added expense for the National Meet issue due to added pages for all the photographs. The deadline for accepting photos was extended a bit, but incoming photos well after that date had to be rejected in order to meet our publishing date. Members had a two month window to get photos in to Pete.

Membership Growth Bob mentioned that the other GM Clubs as well as the BCA had a meeting and it was noted that Facebook is a good source of new members. It was noted by Sid and Roberta that over 15 Buick pages exist on Facebook. The BCA alone has 100 FB "friends".

Roster. John We are in process of getting the new roster printed. In order to keeps things moving , some on going changes were made. It was decided that all members in the US will get a copy whether they Emembers or they get printed copy Bugles. We will also be able to get

copies to Canadian members, but due to Covid restrictions on overseas shipments, Those members will not get a printed copy, but will have to rely on the electronic data base. Costs for the roster will be around \$9,636 for printing. \$2,000 for Mark & Shannon to do set up and around \$4,000 for shipping.

Hershey. John is working on getting extra spaces for the BCA tent.

Bugle costs for the current issue will approximately \$9700. 72 Pages was our best price point, so that will be the size of the National Meet Issue. Our next BOD meeting via teleconference will be 9/16/2020

# BUICK CLUB OF AMERICA

## MOTION RESULTS

Date Published : 9/15/20		File #: 2020-2021-7			
<b>Motion</b>	Accept Minutes from July BOD teleconference with addendum as amended Rick Schick				
<b>By:</b>	Jack		<b>2nd:</b>	Sid	
<b>Discussion notes:</b>					

VOTING	YES	NO	Abstain (ABS) / No Vote Cast (NVC)	Date Voting Opened 8/19/2020
John Steed Pres.				Date voting Closed 8/18/2020
Melanie Mauser	X			
Bpb Starzyk	X			
Sydney Meyer	X			
Jerry Courson	X			
Mike Book	X			
Larry Schramm	X			
Rick Schick	X			
Jack Welch	X			

# BUICK CLUB OF AMERICA

## MOTION RESULTS

Date Published : 9/15/2020		File #: 2020-2021-8	
<b>Motion</b> Accept the Treasurers' and Financial reports			
<b>By:</b>	Jerry	<b>2nd:</b>	Larry
Discussion notes:			

VOTING	YES	NO	Abstain (ABS) / No Vote Cast (NVC)	Date Voting Opened 8/19/2020
John Steed Pres.				Date voting Closed 8/19/2020
Melanie Mauser	X			
Bpb Starzyk	X			
Sydney Meyer	X			
Jerry Courson	X			
Mike Book	X			
Larry Schramm	X			
Rick Schick	X			
Jack Welch	X			

Jack Welch: Recording Secretary
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# BUICK CLUB OF AMERICA

## MOTION RESULTS

Date Published : 9/15/2020		File #: 2020-2021-9	
Motion Have Brent Gordon reconstruct and merge records			
By:	Jerry	2nd:	Larry
Discussion notes:			

VOTING	YES	NO	Abstain (ABS) / No Vote Cast (NVC)	Date Voting Opened 8/19/2020
John Steed Pres.				Date voting Closed 8/19/2020
Melanie Mauser	X			
Bpb Starzyk	X			
Sydney Meyer	X			
Jerry Courson	X			
Mike Book	X			
Larry Schramm	X			
Rick Schick	X			
Jack Welch	X			

Jack Welch: Recording Secretary
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# BUICK CLUB OF AMERICA

## MOTION RESULTS

Date Published : 9/15/2020		File #: 2020-2021-10	
Motion	Establish Savings account at Chase Bank		
By:	Jerry		2nd: Larry
Discussion notes:			

VOTING	YES	NO	Abstain (ABS) / No Vote Cast (NVC)	Date Voting Opened 8/19/2020
John Steed Pres.				Date voting Closed 8/19/2020
Melanie Mauser	X			
Bpb Starzyk	X			
Sydney Meyer	X			
Jerry Courson	X			
Mike Book	X			
Larry Schramm	X			
Rick Schick	X			
Jack Welch	X			

# BUICK CLUB OF AMERICA

## MOTION RESULTS

Date Published : 9/15/2020		File #: 2020-2021-11	
Motion Activate debit card by withdrawing \$100			
By:	Jerry	2nd:	Rick
Discussion notes: Jerry will issue personal check to pay back debit amount			

VOTING	YES	NO	Abstain (ABS) / No Vote Cast (NVC)	Date Voting Opened 8/20/2020
John Steed Pres.				Date voting Closed 8/19/2020
Melanie Mauser	X			
Bpb Starzyk	X			
Sydney Meyer	X			
Jerry Courson	X			
Mike Book	X			
Larry Schramm	X			
Rick Schick	X			
Jack Welch	X			

Jack Welch: Recording Secretary
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# BUICK CLUB OF AMERICA

## MOTION RESULTS

Date Published : 8/19/2020		File #: 2020-2021-12	
Motion	Clean up errors on books write off Prepaid expenses , write off outstanding checks account		
By:	Jerry	2nd:	Rick
Discussion notes:			

VOTING	YES	NO	Abstain (ABS) / No Vote Cast (NVC)	Date Voting Opened 8/19/2010
John Steed Pres.				Date voting Closed 8/19/2020
Melanie Mauser	X			
Bpb Starzyk	X			
Sydney Meyer	X			
Jerry Courson	X			
Mike Book	X			
Larry Schramm	X			
Rick Schick	X			
Jack Welch	X			

Jack Welch: Recording Secretary
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